

PTCO Board Meeting Minutes
Tuesday June 8, 2022
In Person Meeting 6:30pm

- 1.) Call to order at 6:40pm
- 2.) Attendees: Frank Gore, Michele Orosz, Sara Walker, Tanya Wells-Lahaie (Zoom), Jessica Denton
- 3.) Reviewed May 2022 meeting minutes; motion to approve by Jessica, second by Michele, motion passes.
- 4.) Amended Agenda - Added approving budget
 - a.) Agree to remove line item remove taxes
 - b.) Agree to remove COVID Project / Mental Health
 - c.) Agree to add Four Winds own line item and increase to \$1000
 - d.) Teacher appreciation - we raised \$860 this year - keep at \$1000 because also for retirees and departures
 - e.) Increase teacher mini grants to \$4000 or now,
 - f.) Discussed Girls on the Run, haven't provided any funding in years. Keep line item, but put at 0\$. Can amend or pull from miscellaneous.
 - g.) Field Trips - covered by the school * Discuss with Mr. Emery Keep Line Item, keep at 0\$ for now, can vote to re-add it.
 - h.) Trunk or treat keep at \$100
 - i.) Movie night - bring to \$300 for 22/23 with intention of returning to movie nights next year
 - j.) Pancake breakfast - bring to \$500 for 22/23 with intention of hosting this year
 - k.) Easter Egg Hunt - keep at \$100
 - l.) Miscellaneous - keep at \$2500
 - m.) Marketing / Advertising discussed agree to leave it at 0\$
 - n.) Meeting expenses -printing ink \$50 - consider future meetings that we could host with some

Discuss that this brings us to \$10855, which would be what we would need to fundraise
Motion to approve this budget for 22/22 first by Sara, second by Jessica. Passes. 707pm.

- 5.) Committee Updates:
 - a.) Mini Grants - everyone has been reimbursed. Checks have been cashed.
 - b.) Kevin Smith's check arrived - to be deposited. Jessica will chair this for Fall Spirit Wear. Agree to launch preparing this in early August. Hope for store to go live in early September.
 - c.) Teacher Appreciation / Retirees and Departures - 4 retirees each received \$100 in Downtown Dollars: Patty Jenkins, Sheila Lamoie, Janet Hill, John Rowell. Departures got a card from PTCO of appreciation.
 - d.) Craft Market - nothing to be updated.
 - e.) Book Fair - for next year Sara will explore school calendar with Corrina re: Fall Parent-Teacher Conferences.

- 6.) Reflection on all the events from this year - all very successful and all finalized! Need to update some procedures and document them - future goals. Learning moments with book fair / try not to have overlapping requests for donations or overlapping fundraising events at one time.
- 7.) Principal's Report - No principal representation - discussed our hope for 22/23 a representative from the school to attend future meetings.
- 8.) Other Business - Suggestion to create our 22/23 meeting dates - Sara will complete and send to officers for review.
- 9.) Next Meeting - Aug 16 at 630pm at GEMS Library
- 10.) Motion to adjourn meeting Jessica first, Sara second - motion passes Adjourn: 729pm.

DRAFT