

## PTCO Board Meeting Minutes

Tuesday, January 18, 2022, In Person Meeting 6:30 PM

1. Call to Order: 6:32
2. Attendance: In person - taken; Online: Mila Martin, Tanya Wells-Lahaie, Jessica Fike, Coralee Tye
3. Minutes: December - Accepted
4. Committee Updates
  - a. Teacher Mini Grants
    - i. Still finalizing fall mini grants, there are 3 people that Sara will reach out to so we can try to get these finished up.
    - ii. When are we doing Mini Grants in the spring? BEFORE Spring Break (submissions in by April 15th)
      1. Email by Feb 14, reminder email April 1
      2. Reach out to the committee and see who still wants to help this time around.
  - b. Pizza Delivery for Feb
    - i. Need more delivery drivers (possibly 2 still need)
    - ii. Michele Orosz will be doing popcorn/candy bags
    - iii. Sara will send publisher file to Jessica Denton
  - c. Book Fair
    - i. Sara - email dates to Corrina
    - ii. Need volunteers for set up/take down/daily scheduling
5. Principals Reports: N/A
6. Other Business - Reminder that positions are open for voting in May
7. Next meetings: Feb 15, March 15, April 12, May 17th PTCO ELECTIONS
8. Adjourn: 7:00